

Flight search

**Search flights for your group:**

Round trip
  One way only

Origin  Destination

Wednesday 24 Apr  Thursday 25 April

No. of travellers ⓘ

10 Passengers  0 Infants  ⓘ

Residents / Large family

Search Flights

- The **"Multiple destinations"** option will be temporarily unavailable. In this case, you should make two separate bookings and inform that it is a **"Multicity"** booking in the comments field accordingly.
- **It will not be possible to state the type of passenger** in the booking search engine as **the system will automatically allocate the passenger type when you fill in the date of birth in the passenger list.**

Infant passengers (INF)

- You can **add infants** to the group request **directly in the search engine**. Remember the infant has to be between 7 days and 23 months on the date of travel.
- Then, in the passenger list, you must add the **baby's details** together with the adult passenger with whom he/she will be flying. The baby's details must be **name, surname, and date of birth**.

MP	Maria Perez Merlo + Juan Merlo Asiento ida: 23A Asiento vuelta: 30A	Información completada
AA	Pasajero 2 + Bebé Asiento ida: 23B Asiento vuelta: 30B	Sin completar
AA	Pasajero 3 Asiento ida: 23C Asiento vuelta: 30C	Sin completar
AA	Pasajero 4 Asiento ida: 23D Asiento vuelta: 30D	Sin completar

AA Pasajero 2 + Bebé  
Asiento ida: 23B Asiento vuelta: 30B Sin completar

\* Campos obligatorios

Nombre\*  Apellido 1\*  Apellido 2

Fecha Nacimiento\* DD/MM/AAAA  Tipo de documento  N° de documento

País de emisión del documento  Fecha de caducidad del documento DD/MM/AAAA   Validez permanente

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Bebé 2

Nombre\*  Apellido 1\*  Apellido 2

Fecha Nacimiento\* DD/MM/AAAA

El bebé debe tener entre 7 días y 23 meses en el momento de volar.

Guardar cambios

“Last bookings” and “Your requests” section

Últimas reservas

Número de petición	Nombre del grupo	Trayecto	Fecha de salida	Fecha de regreso	Número de pasajeros	Estado	Fecha límite
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Inicio > Buscador de Vuelos > Mis Reservas

Tu cuenta

Buscador de vuelos

Tus solicitudes

Facturas

Condiciones de grupos

Reservas individuales

### Mis reservas de grupo

Listado de Solicitudes

Lista de Solicitudes

Número de petición	Nombre del grupo	Trayecto	Fecha de salida	Fecha de regreso	Número de pasajeros	Estado	Fecha límite
GR202208000254	B1.B Previo	Barcelona - Madrid	12/09/2022 16:25		10	Cancelada	
GR000000001416.1	Test PRE JTA Ampliaciones	Barcelona - Ibiza	17/10/2022 7:10	23/10/2022 8:50	15	Pte. Pago	13/09/2022
GR000000001414.1	Test JTA (ampliaciones para pasajeros)	Barcelona - Mallorca	12/09/2022 6:30	18/09/2022 18:40	20	Pte. Lista Pax	08/09/2022
GR000000001412.1	Test	Barcelona - Mallorca	12/09/2022 6:30	18/09/2022 7:00	10	Pte. Pago	08/09/2022
GR000000001411.1	Test Session	Barcelona - Mallorca	12/09/2022 6:30	18/09/2022 7:00	10	Pte. Pago	08/09/2022

- The “last bookings” section only shows the bookings created after the new platform migration. The rest of requests will still be available in “Your requests”.
- In “Your requests” section you can find all your bookings but we have made a few changes:
- The booking search tool will no longer be available:
  - We have enabled the filter in the list so you can filter by request, group name, departure date or any of the available columns.
  - You will identify the bookings created on the old platform with the following format: GRXXXXXXXXXXXX
  - You will identify the bookings created on the new platform with the following format: GRXXXXXXXXXXXX.1, GRXXXXXXXXXXXX.2 etc.

Accepting bookings

< Volver

Mis reservas de grupo

Detalle de la solicitud

test 10 Pasajeros - GR000000001421.1 Pte. Aceptación

¡Aún no has aceptado tu solicitud! Recuerda que tienes hasta el día 22/09/2022 para aceptarla.

Propuesta GR000000001421.1

→ **Ida**

Barcelona 6:30 | Mallorca 7:20 | 02/01/2023

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Para grupo de: 10 Pasajeros

<b>Ida</b>			<input type="checkbox"/> He leído y acepto las <a href="#">condiciones de grupos</a> y las <a href="#">condiciones de transporte de Vueling</a>
Pasajeros	10 x 72,49 €	<b>724,90 €</b>	
Maletas facturadas (25 kg)	10 x 0,00 €	<b>0,00 €</b>	
<b>PRECIO FINAL</b>		<b>724,90 €</b>	<span style="background-color: #ffc107; padding: 5px 15px; border-radius: 5px;">Aceptar propuesta</span>

test 10 Pasajeros - GR000000001421.1 Pte. Pago

¡Aún no has pagado tu reserva! Tienes hasta 18/09/2022 para realizar el pago.

Propuesta GR000000001421.1

→ **Ida**

Barcelona 6:30 | Mallorca 7:20 | 02/01/2023

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Para grupo de: 10 Pasajeros

<b>Ida</b>			Opciones:
Pasajeros	10 x 72,49 €	<b>724,90 €</b>	<a href="#">Ampliar pasajeros</a>
Maletas facturadas (25 kg)	10 x 0,00 €	<b>0,00 €</b>	<a href="#">Reducir pasajeros</a>
<b>PRECIO FINAL</b>		<b>724,90 €</b>	
A pagar antes de 18/09/2022 20% .....		144,98€	<span style="background-color: #20c997; color: white; padding: 2px 5px; border-radius: 5px;">1</span>
A pagar antes de 03/12/2022 80% .....		579,92€	<span style="background-color: #20c997; color: white; padding: 2px 5px; border-radius: 5px;">2</span>
			<span style="background-color: #ffc107; padding: 5px 15px; border-radius: 5px;">Pagar</span>

- When your booking is waiting to be accepted, you won't be able to reject it, it can only be accepted or left until it expires.
- Once it has been accepted, payments will be enabled, as well as the option to reduce or increase the number of passengers.
- When you accept the proposal, you will see that the way we generate the locator number has changed. We will block the seats on the flight, but the locator number will be generated once the total amount of the booking has been paid.

Increasing and reducing the number of passengers

Buscador de Vuelos > Mis Reservas > Detalle de la Reserva

< Volver

Mis reservas de grupo

Detalle de la solicitud

test 10 Pasajeros - GR000000001421.1 Pte. Pago

¡Aún no has pagado tu reserva! Tienes hasta 18/09/2022 para realizar el pago.

Propuesta GR000000001421.1

Ida  
Barcelona 6:30 | Mallorca 7:20 | 02/01/2023

Para grupo de: 10 Pasajeros

Ida			Opciones:
Pasajeros	10 x 72,49 €	724,90 €	<a href="#">Ampliar pasajeros</a>
Maletas facturadas (25 kg)	10 x 0,00 €	0,00 €	<a href="#">Reducir pasajeros</a>
<b>PRECIO FINAL</b>		<b>724,90 €</b>	

A pagar antes de 18/09/2022 20% ..... 144,98€

A pagar antes de 03/12/2022 80% ..... 579,92€

Pagar

As soon as you accept the booking, we will enable the options to **reduce** and **increase** the number of passengers.

**Reductions**

- Providing the reduction is free (as per the conditions), you will be able to manage it directly on the portal.
- For extra reductions (not included in the conditions) and reductions carried out after paying the total amount of the booking, you should contact our [customer services center](#).

**Increases**

- You can manage them as soon as you accept the booking and up to 72 hours before departure of the first flight.
- Any increases you make will be found in “Your requests”. They will have the same GR number as the initial request, but will end in .2, .3, .4, etc. depending on the amount of increases you have made.

Passenger List

< Volver

Lista de pasajeros

Recuerda que tienes hasta el día 27/09/2022 para completar la lista o modificar los datos de los pasajeros.

Aunque algunos datos de los pasajeros no son obligatorios en este formulario, sí lo son en el check-in online. Por ello, te recomendamos rellenarlos ahora.

UIBYSK

0/15 pasajeros completados

Pasajero 1  
Asiento ida: 27F Sin completar

\* Campos obligatorios

Nombre\* Apellido 1\* Apellido 2

Fecha Nacimiento\* DD/MM/YYYY Tipo de documento N° de documento

País de emisión del documento Fecha de caducidad del documento DD/MM/YYYY Validez permanente

Guardar cambios

Pasajero 2  
Asiento ida: 27E Sin completar

Pasajero 3  
Asiento ida: 27D Sin completar

- The passenger list in the **bookings created on the new platform** will be **enabled once the total amount of the booking has been paid**.
- From then on, and **up to 7 days before departure of the first flight**, you will be able to **complete the passenger list and change it free of charge, without having to contact us**.
- Now **you can save the details of each passenger one by one**, instead of having to enter the whole list at once.
- When you enter the passengers' dates of birth, **the system will allocate the type of passenger automatically**.
- If you need to **check in online** at Vueling.com, **we advise you to fill in all the details**, even if they are not mandatory, to speed up the process.
- We have marked all **mandatory fields with (\*)**.

Ancillaries

Propuesta GR000000001484.1 Código de reserva: TF3FRT

Ida: Barcelona 13:10 | Düsseldorf 15:25 | 19/01/2023

Vuelta: Düsseldorf 21:00 | Barcelona 23:10 | 26/01/2023

Para grupo de: 21 Pasajeros

Ida			
Pasajeros	21 x 57,49 €	1.207,29 €	
Maletas facturadas (25 kg)	21 x 0,00 €	0,00 €	

Opciones: [Añadir servicios](#)

Propuesta GR000000001484.1 Código de reserva: TF3FRT

Ida: Barcelona 13:10 | Düsseldorf 15:25 | 19/01/2023

Vuelta: Düsseldorf 21:00 | Barcelona 23:10 | 26/01/2023

Para grupo de: 21 Pasajeros

Ida			
Pasajeros	21 x 57,49 €	1.207,29 €	
Maletas facturadas (25 kg)	21 x 0,00 €	0,00 €	
Vuelta			
Pasajeros	21 x 58,49 €	1.228,29 €	
Maletas facturadas (25 kg)	21 x 0,00 €	0,00 €	

Opciones: [Añadir servicios](#)

PRECIO FINAL: 2.435,58 €

Pagado 20%: 487,12€

Pagado 80%: 1.948,46€

Lista de pasajeros

- **Ancillaries can be purchased** after paying the total amount of the booking, **by contacting our [Customer Services Centre](#).**
- **Once the requested ancillaries have been added** (subject to availability), **you can pay through the Groups portal.**
- We advise you to request ancillaries once you have completed the passenger list, so that we can allocate them directly to the correct passenger.

Invoices

Inicio > Buscador de Vuelos

**Importante**

Para indicar el tipo de pasajero (adulto o niño) solo debes introducir su **fecha de nacimiento** en la lista de pasajeros. Ten en cuenta que se considerará como niño al pasajero entre 2 y 15 años.

Tu cuenta

- Buscador de vuelos
- Tus solicitudes
- Facturas**
- Condiciones de grupos
- Reservas individuales

Busca vuelos para tu grupo:

Ida y vuelta / Solo ida

Origen: Destino

miércoles 14 sept / jueves 15 sept

Nº de pasajeros: 10 Pasajeros / 0 Bebé

Residentes / Fam. Numerosa

Facturando que tu periodo de facturación es diario

Tipo

Fecha inicial factura / Fecha final factura / Fecha inicial vuelo / Fecha final vuelo

**Locator / Opportunity**

Número de factura

Últimos 4 dígitos tarjeta de crédito

Nombre del pasajero / Apellido del pasajero

Fecha inicial pago / Fecha final pago

Barcelona 6:30 | Mallorca 7:20 | 05/02/2023

Para grupo de: 15 Pasajeros

Ida			
Pasajeros	15 x 101,74 €	1.526,10 €	
Maletas facturadas (25 kg)	15 x 0,00 €	0,00 €	

Opciones: [Añadir servicios](#)

PRECIO FINAL: 1.526,10 €

A pagar antes de 27/09/2022 20%: 305,22€

A pagar antes de 06/01/2023 80%: 1.220,88€

Pagar

- The **invoices** for new bookings will be **available in the portal** under “Invoices” section, **after all the payments are made.**
- In this section you can easily locate Group invoices by filling in the “**Locator/Opportunity**” field which you will find in the search feature.
- **Invoices for deposits** will have a number that **starts with GD**, but **invoices for the final payment or total payment** (with no deposit) will have a number that **starts with GF**.
- If you need to download the group quotation in order to proceed with the payment, we have enabled a button so you can download it.

Contact and notifications about the booking

Home > Flight Search > Flight Booking > Booking Request

1 Choose your flight
2 Group details
3 Set up your trip
4 Your request

**Group requester details**

Name:

Surname:

Email:

Dialling code:

Phone number:

**Group details**

Name of the group:

Type of Group:

**Requester's contact details for emergencies**

! This contact will allow us promptly notify you of any exceptional emergencies that affect the booking. The phone number and email entered must therefore always be that of the group requester. All other communications regarding involuntary changes will still be sent to the email address stated in "Group requester details".

Email:

Dialling code:

Phone number:

[Continue with request](#)

**Your travel plan**

London

Your flights:

**Outbound: 25/06/2023**  
Origin: Barcelona - 07:00  
Destination: London - 08:30  
Group: 10 persons

**Return: 22/07/2023**  
Origin: London - 21:05  
Destination: Barcelona - 00:15  
Group: 10 persons

**Final price 3,074.80€**  
Price per passenger 307.48€

**Contact person for the Booking**

- In new bookings, the email and telephone fields that appear in "Details of the person requesting the quote" can be modified.

**Booking notifications**

- We will continue to inform you about flight time changes that affect your booking: we will send you this information by email to the address in "Details of the person requesting the quote".

**Requester's contact details for emergencies**

- This contact will allow us to promptly notify you of any exceptional emergencies that affect the booking. The contact details must therefore always be that of the requester.
- All other notifications regarding involuntary changes will be sent to the email address stated in "Group requester details"

Payments and Refunds

¿Cómo prefieres pagar?

**Método de pago**

Pago fraccionado

A pagar antes de 27/09/2022 20% ..... 305,22€

A pagar antes de 06/01/2023 80% ..... 1.220,88€

**PRECIO FINAL 1.526,10 €**

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**Tarjeta Transferencia**

Número de tarjeta

Tipo de tarjeta

Titular de la tarjeta

Caducidad (mm/aa)  CVV

Pagar ahora | 305<sup>22</sup>

**Tu plan de viaje**

Ida 15 Pasajeros

BCN 05/02/2023 PMI 6:30 - 7:20

Vueling y DigiCert garantizan una compra segura.

- New bookings will only have card and bank transfer payment methods available.
- The "Flight Credit" payment method is only available for bookings created before the new platform migration.
- Airports taxes refunds or refunds for involuntary changes (where applicable) to bookings created from the new platform must be requested through our Customer Service Centre.
  - Refund airport Taxes: Through the option Groups > Others. Indicating in the free text "Refund of Airport taxes" + details of the request.
  - Refund for involuntary change: Through the option Groups > Refund > Refund for involuntary change.

## Transfer between bookings

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- The transfer between bookings of amounts paid is performed on the following cases:
  - **Schedule changes and involuntary cancellations:**
    - to use the amount paid in the new alternative booking
    - to use the amount paid in another booking to be paid if the refund is due.
  - **Group-wide voluntary changes and contributions:**
    - to use the amount already paid in the new reservation, taking into account that the change fee and the fare difference (if any) must be additionally paid.
  - Other changes authorized by Vueling where an excess amount remains in the reservation in favor of the customer.

When the transfer is managed, the amount to be transferred is added to the "**agency credit**" payment method. This amount will be visible on the Agencies portal (if you do not have the BSP payment enabled) and can be used on individual reservations from this portal. In case of using this amount to pay for an individual booking, on the Agencies portal, the amount consumed must be paid in order to carry out the transfer in the new group reservation.

Agency name:	TEST AGENCIA B2B
Agency ID:	66666666
Agency credit available:	EUR 5,000.00
Amount payable:	EUR 114.98